



COLUMBIA
COUNTY

AMENDED

REQUEST FOR BIDS

COMMUNITY HEALTH ASSESSMENT: DATA ANALYTIC, VISUALIZATION AND REPORTING SOFTWARE

COLUMBIA COUNTY HEALTH & HUMAN SERVICES (HHS)

Issued: August 18, 2026
Due: September 8, 2026

Columbia County, Wisconsin
Heather Gove, Director
111 East Mullett St
Portage, WI 53901
(608) 742-9227

<https://www.co.columbia.wi.us/ColumbiaCounty>

DATA ANALYTIC VISUALIZATION AND REPORTING SOFTWARE REQUEST FOR BID

PROJECT SCOPE

Columbia County (County) hereby requests sealed bids for a data analytic and visualization software platform that supports public health reporting, and analysis for Columbia County Health & Human Services (HHS) in Portage, WI. The bidder will submit pricing for five (5) years. The County reserves the right to enter into a multi-year contract. More information can be found on the County Bid Form on pages 8-10.

QUESTIONS

For interpretation or correction of any of the bid material, a request may be made to Ellen Ellingsworth, HHS Division Manager, at (608) 742-9227 or ellen.ellingsworth@columbiacountywi.gov. Any questions should be received no later than Thursday, August 27, 2026, at 2:00 p.m. (CST). Questions received after that time will not be considered. Questions and answers will be posted to [Euna OpenBids/DemandStar](#) and the [County's website](#) by 4:30 p.m. (CST) on ~~Friday, August 28, 2026~~ **Tuesday, September 1, 2026**.

BID SUBMISSION

Bidder must submit three (3) copies, including all required materials for acceptance of their bid by ~~1:00 p.m.~~ **9:00 a.m.** (CST) on ~~Tuesday, September 8, 2026~~ **Monday, September 14, 2026**, to the Columbia County Clerk, 112 East Edgewater Street, Portage, WI 53901.

Bids will be publicly opened and read at ~~1:05 p.m.~~ **9:05 a.m.** (CST) on ~~Tuesday, September 8, 2026~~ **Monday, September 14, 2026**, at the Columbia County Administration Building, 112 East Edgewater Street, Portage, WI 53901 in room 115.

All bids are to be packaged, sealed, and show the following information on the **outside of the package**:

- Vendor's Name and Address
- Request for Bid Title (HHS Data Analytic Software)

BID RESPONSE REQUIREMENTS

In order for your bid to be considered, the following information must be provided by the due date and time. Required documents include:

- County Bid Form (pages 8-10)
- Company and staff project experiences on projects similar in nature (include contact references).

CALENDAR OF EVENTS

Date	Event
August 18, 2026	Bid issued.
August 27, 2026	Questions related to this bid should be received no later than 2:00 p.m. (CST). Questions received after that time will not be considered
August 28, 2026 September 1, 2026	Questions and answers will be posted to Euna OpenBids/DemandStar and the County's website by 4:30 p.m. (CST).
September 8 14 , 2026	Bids are due at 1:00 p.m. 9:00 a.m. (CST) to the Columbia County Clerk, 112 East Edgewater Street, Portage, WI 53901.
September 8 14 , 2026	Bids will be publicly opened and read at 1:05 p.m. 9:05 a.m. (CST) at the Columbia County Administration Building, 112 East Edgewater Street, Room 115, Portage, WI 53901.

BID DOCUMENT

Bid price shall remain in effect for sixty (60) days from the date and time of the bid opening. All bids received after the Bid Opening date listed above may be rejected.

Any person with disability requiring special accommodations must contact the County no later than (seven) 7 days prior to the bid opening.

Taxes: Pursuant to Wisconsin Statutes Section 77.54(9m), certain building materials and other eligible items may be purchased for this project by the County without the requirements to pay the regular sales or use tax. When permitted under Wisconsin Statutes Section 77.54(9m), the Bidder will exclude sales or use tax on building materials and other eligible items.

Bidders shall not be barred from working on County projects and shall not appear on the Sam.gov disbarment list.

The winning Bidder will be issued a purchase order from the County, withing the timeframe proposed in accordance with the other terms and conditions on of the Request for Bids.

County hereby notifies all bidders that it will affirmatively ensure that all bidders will be afforded a full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award of any contract entered into pursuant to this advertisement. Columbia County is an Equal Opportunity Employer.

County reserves the right to reject any or all bids and is not bound to accept any bid if that bid is contrary to the best interest of Columbia County. County will award the bid to the most advantageous bidder.

General Specifications and Proposal Forms for the above-listed project may be obtained at Onvia DemandStar. Bidders must register to access free procurement documents and related information. Bidders may also obtain bid notices and documents through the Columbia County website. Bidders who do not have access to the Internet may contact Onvia or the Columbia County Accounting Department for assistance.

- **Euna OpenBids (DemandStar)**
 - National procurement information distribution system.
 - **Registration is FREE** in connection with the Wisconsin Association of Public Purchasers (WAPP): <https://www.demandstar.com/app/wapp/registration>
 - Additional levels of subscription service covering local, state, regional, or national territories are available at various fee rates.
 - Registration assistance is available: Toll free: 1-866-273-1863; supplierservices@demandstar.com

It is the responsibility of the Bidder to regularly monitor this Website. Properly registered Bidders can expect to receive automatic notification of solicitations for quotes, proposals, and bids by participating public purchasing entities. A bidder's failure to retrieve available, required procurement information and include the appropriate documentation and information in solicitation responses may result in disqualification.

Published by authority of the Columbia County Executive Committee.

BID RECIPIENT (OWNER)

- 1.01** Bid is submitted to:
Columbia County
County Clerk’s Office
112 East Edgewater Street
Portage, WI 53901
- 1.02** The undersigned BIDDER proposes and agrees, if this bid is accepted, to enter into a purchase order with OWNER, to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.03** Columbia County Health and Human Services staff will function as OWNER representative for this project.

BIDDER’S REPRESENTATIONS

- 2.01** In submitting this Bid, BIDDER represents; BIDDER has examined and carefully studied the Bidding Documents, other related data identified in Bidding Documents, and the following addenda; receipt of all which is hereby acknowledged;

- 2.02** [Intentionally Omitted]
- 2.03** BIDDER acknowledges that the bid is for a data analytic and visualization software platform that supports public health reporting, and analysis for Columbia County HHS in Portage, WI.
- 2.04** **BIDDER ACKNOWLEDGES BID IS A UNIT PRICE CONTRACT** for completion of all work and minor alternatives for consideration of each owner identified bid item(s); within the depicted areas as specified in the bid documents.
- 2.05** **BIDDER SHALL BE RESPONSIBLE TO VERIFY THE PROJECT QUANTITY.** Quantities as presented or represented within the Bid Documents are included to provide the actual quantity to be provided. BIDDER shall verify and assure proper account of project scope prior to formation and submittal of unit pricing for the project. Change orders shall NOT be allowed for BIDDER’S negligence or variance in based on “assumed” versus “actual” quantities required for the project.
- 2.06** BIDDER shall perform all work in a safe manner in full legal accordance with OSHA, Federal, State, County, Town, WDNR, and local rules and regulations.
- 2.07** BIDDER accepts all of the terms and conditions of the Bid. This Bid will remain subject to acceptance for 60 days after the Bid Opening, or for such longer period of time that Bidder may agree to in writing upon request of OWNER.
- 2.08** BIDDER is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work including, but not limited to;

 - 2.08.1** Title VIII of the Federal Civil Rights Act of 1968 (as amended), and Wisconsin Statutes Section 106.50, and any subsequent relevant laws or amendments.

- 2.09** After BID has been submitted, BIDDER shall not assert that there was a misunderstanding concerning the quantities of equipment to be provided, or nature of project to be completed.
- 2.10** [Intentionally Omitted]
- 2.11** BIDDER is aware of the general nature of work to be performed by OWNER, the public, and others at the Site that relates to the Work as indicated in this Bid. BIDDER also represents that Work performed in accordance with this bid shall not interfere with OWNER or public's performance of work.
- 2.12** BIDDER has provided OWNER written notice of all conflicts, errors, or discrepancies that BIDDER has discovered. For any conflicts, errors, or discrepancies identified, the resolution provided by OWNER is acceptable to BIDDER.
- 2.13** BIDDER has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for this contract. Bid is genuine and not made in the interest or on behalf of any undisclosed entity and is not submitted in conformity with any collusive agreement. BIDDER has not induced or solicited any other BIDDER to submit a false or sham bid. BIDDER has not solicited or induced any entity to refrain from bidding.

BASIS OF THE BID

- 3.01** The executed purchase order will bind OWNER to make payment to the successful BIDDER as unit price payments based upon completion of the work. Payment shall be made by progress payment method based on actual quantity of work performed; determined as completion of the unit price item(s) contract amount and provided the work is completed in timely, professional, safe, efficient, consistent manner, acceptable to OWNER.
- 3.02** BID shall be inclusive of all labor, equipment, materials, overhead, supervision, fuel, taxes, insurance, benefits, profit and all other costs deemed necessary to fulfill requirements of the Work.
- 3.03** Work under this Bid shall be Finally Complete and ready for Owner's acceptance on the due date.
- 3.04** BIDDER's obligations will be coordinated with OWNER and shall be performed independently and without assistance from the OWNER.
- 3.05** OWNER reserves the right to nullify the purchase order between OWNER and BIDDER in the event BIDDER is unable to fulfill its obligation, at OWNER's sole determination. Purchase order termination, if enacted, shall be effective immediately upon BIDDER'S receipt of written notice from OWNER.
- 3.06** BIDDER shall warrant all work performed by Bidder in relation to this Contract for a period of one (1) year from Final Completion certification of project; unless otherwise specified within the Bid.
- 3.07** BID is a Unit Price for a data analytic and visualization software platform that supports public health reporting, and analysis for Columbia County HHS in Portage, WI. OWNER has the right to award single or multiple unit price item(s) at OWNER'S discretion.

PROJECT IDENTIFICATION

Work of the Contract shall be conducted in accordance with the following conditions:

- 4.01** The purpose of this project is for a data analytic and visualization software platform that supports public health reporting, and analysis for Columbia County HHS in Portage, WI. For the price quoted in relation to this project, BIDDER shall provide all labor, equipment, materials, taxes, overhead, fuel,

subcontractors, and all other direct and indirect costs necessary in accordance with the Contract Documents.

- 4.02** BIDDER shall be solely, wholly, and completely responsible for the safety of all employee(s) working in connection with this project. Work shall conform to all safety related Statutes, rules, ordinances, and guidance whether at the federal, state, county, or local level.
- 4.03** [Intentionally Omitted]
- 4.04** The work is generally described as data analytic and visualization software platform that supports public health reporting, and analysis for Columbia County HHS in Portage, WI. This is a Unit Price Bid. BIDDER shall be responsible for conducting an assessment of the requirements needed to complete the work as specified. OWNER merely provides the following for informational purposes to allow a prospective bidder to easily approximate the amount of work needed for this project to determine their interest level in the project.

PROCEDURAL SPECIFICATIONS (BIDDER'S RESPONSIBILITIES)

- 5.01** Proceed expeditiously so as to complete all work in a reasonable timeframe.
- 5.02** When working onsite, maintain work areas in a safe, efficient, professional manner. Protect and store all work areas, equipment, materials, and tools in a secure, safe, protected area.
- 5.03** [Intentionally Omitted]
 - 5.03.1** [Intentionally Omitted]
 - 5.03.2** [Intentionally Omitted]

USE OF PREMISES (BIDDER'S RESPONSIBILITIES)

This is an active Facility. Staff and permitted public personnel frequent the work areas. BIDDER shall operate at all times with consideration for Facility operations and shall confine operations to the site of the proposed work.

- 6.01** Responsibility for the protection and safekeeping of manpower, equipment, and materials on or near the site will be entirely that of the BIDDER and no claim shall be made against the OWNER by reason of any act of an employer or trespasser. OWNER will hold BIDDER to the highest standards of conduct.
 - 6.01.1** Appropriate conduct is required.
 - 6.01.2** A criminal background check shall be required of all BIDDER personnel that access the Facility. BIDDER shall provide a minimum of three (3) working days advance notice to Facility prior to conducting work on site and shall continue working expeditiously and continuously for the duration of that specific activity. Daily work hours shall be completed Monday thru Friday, beginning at 7:00 a.m.
 - 6.01.3** BIDDER shall not leave any work area, tools, chemicals, supplies, etc. unattended.
- 6.02** Any Facility damage caused by BIDDER shall be repaired to pre-existing condition at BIDDER's expense.
- 6.03** Further, should any occasion arise necessitating access by the OWNER to the site, BIDDER shall accommodate the request expeditiously.

6.04 No materials or equipment shall be placed on the property of OWNER until the OWNER has agreed to the location contemplated to be used. The intent of this project is the rapid construction and installation of all work; therefore, excessive storage of materials at the site shall not occur.

6.04.1 Upon completion of the project, all excess material shall be removed from the site and properly disposed of at the cost of the BIDDER.

6.04.2 [Intentionally Omitted]

6.05 BIDDER shall be solely responsible for obtaining any additional work area, storage sites, additional access to the site, or temporary right-of-way or easement which may be required for proper completion of the work, at BIDDER'S exclusive cost.

6.06 BIDDER shall be solely responsible to maintain the structural and security integrity of any/all adjacent utilities, structures, or public spaces and take whatever means are necessary to protect same.

6.06.1 Fixtures or areas removed or destroyed shall be repaired and replaced to satisfaction of the OWNER.

SCHEDULING (BIDDER'S RESPONSIBILITIES)

Become familiar with all items of the project requiring coordination and plan the work to ensure safe, orderly progress and completion from the beginning of activity through the project close-out period, within the Contract time.

7.01 Schedule the work to minimize inconvenience and impact to the OWNER and adjacent property owners.

7.02 Once project has started, BIDDER shall continue unimpeded, expeditiously, continuously and in a consistent manner in order to complete the project in the utmost timeframe and without detrimental collateral damage to either the existing buildings or their surroundings.

7.03 Coordinate closely with Facility staff, providing at least three (3) working days' notice prior to the time when field work will be required.

7.04 Minimize obstructions and impact to Facility activity.

7.05 Coordinate activity with the OWNER to minimize disruption at the site.

7.06 Provide testing and inspection services where required by Contract Documents.

7.07 Schedule and coordinate the work of all trades (including; but not limited to, other contractors, subcontractors, utilities, disposal locations, suppliers, etc.) under this Contract.

7.08 No project work shall be initiated until notified by COUNTY via the purchase order.

HOUSEKEEPING (BIDDER'S RESPONSIBILITIES)

Clean and protect site work in progress and adjoining work on a continual basis in order to keep project neat, orderly, and in a safe condition at all times.

8.01 [Intentionally Omitted]

8.02 [Intentionally Omitted]

8.03 [Intentionally Omitted]

8.04 [Intentionally Omitted]

8.05 [Intentionally Omitted]

INDUSTRY STANDARDS (BIDDER'S RESPONSIBILITIES)

9.01 Remove and replace workers responsible for non-complying work and/or workmanship.

9.02 Remove and replace work that does not comply with workmanship standards as specified and as recognized in the industry for applications indicated.

9.03 Remove and replace other work damaged or deteriorated by faulty workmanship.

9.04 Conduct work during conditions of temperature, humidity, exposure, forecasted weather, and status of project completion that will ensure the best possible results for each unit of work.

9.05 Provide adequate supervision, labor, equipment, materials, and expertise in order to complete work timely, safe, effective, and efficiently for the duration of the project.

9.06 [Intentionally Omitted]

9.07 Persons performing work at the site shall be skilled and knowledgeable in methods and craftsmanship needed to produce the required quality level for work completed in a safe, efficient, effective manner.

9.08 Comply with Federal Project and Employment Standards and Requirements; including but not limited to, National Environmental Policy Act of 1969, Affirmative Action Requirements (EO 11246), Equal Opportunity Clause (41 CFR 60-4), Disclosure of Lobbying Activities (31 U.S.C. 1352), and Conflict of Interest (18 U.S.C. § 208).

STATUTORY GUIDANCE ON BONDING AND PROJECT PAYMENTS

10.01 [Intentionally Omitted]

10.02 [Intentionally Omitted]

10.03 [Intentionally Omitted]

10.04 [Intentionally Omitted]

COUNTY BID FORM

Bidder shall complete the work in accordance with the Contract Documents for the following price(s).

PROJECT NAME: DATA ANALYTIC VISUALIZATION AND REPORTING SOFTWARE

VENDOR NAME: _____

PROJECT SPECIFICATIONS

1. Core Functional Requirements

A. Unified CHA/CHIP Automation Platform

The system must:

- Provide end-to-end automation for Community Health Assessments (CHA) and Community Health Improvement Plans (CHIP) within one unified platform.
- Reduce manual data collection and analysis workload.
- Auto-generate narrative sections, insights, demographic summaries, methodology content, and full CHA/CHIP reports

B. Secondary Data Infrastructure

The system must include:

- **150 or more public health datasets** with continuous refresh cycles (CDC, CMS, HRSA, ACS, EPA, HUD, USDA, state-level sources).
- Multi-geography granularity (national → ZIP code → census tract).
- Built-in peer benchmarking.

C. Primary Data & Qualitative Data Integration

The system must:

- Allow uploading of surveys, focus group transcripts, interviews, and other primary data.
- Automatically performs qualitative coding, theme extraction, sentiment analysis, and representative quote identification.

D. Mapping, Visualization, and Reporting

The platform must:

- Support point-and-click interactive maps, charts, graphs, and tables without coding.
- Provide exportable reports (raw data, charts, formatted PDF/Word-ready outputs).
- Offer real-time, dynamically updating dashboards.

E. Multi-Stakeholder Collaboration Tools

The system must:

- Enable a multi-user collaborative workspace with configurable roles and access permissions.
- Allow partner-level customized reporting without additional data manipulation.

F. CHIP Intervention Planning

The system must include:

- A library of evidence-based interventions, pre-configured in logic-model format.

- Automated CHIP report generation.

G. Regulatory & Accreditation Alignment

The platform must:

- Support PHAB accreditation documentation generation across **multiple domains**.
- Produce CHNA-compliant outputs automatically.

H. Performance Management & Quality Improvement

The system must include:

- A real-time performance management dashboard with measure status, deadlines, and goal alignment.
- A fully configurable scorecard with baseline, targets, values, trendlines, and R/Y/G indicators — auto-populated using curated data.
- Integrated PDSA QI project tracking, linked to performance measures.

I. Public-Facing website

The system must:

- Provide a public-facing geospatial portal for publishing indicators, dashboards, and CHA/CHIP findings.
- Allow branding and be deployable with no additional vendors or integration projects.

2. Technical Requirements

A. Cloud-Based Architecture

- Platform must operate as a fully hosted, cloud-based system requiring no local installation or local IT project.
- All services must be located in the United States (DataCenters, Support, etc.).
- The selected provider application must work with Microsoft Edge Chrome browser.
- The selected providers' application must work with Microsoft Windows Operating System.
- FEDRAMP preferred.

B. Security & Access Control

- Multi-level role permissions and administrative controls.
- Secure handling of uploaded qualitative and survey data.
- Authentication with Microsoft Azure Active Directory SAML is preferred.
- Multi-Factor authentication is required. Preferred to be NIST AAL3 level of security.

C. Interoperability

- Ability to ingest and integrate external datasets (CSV, XLSX, survey exports, transcripts, etc.)

3. Implementation, Support, and Training Requirements

The selected vendor must provide:

- Direct implementation, configuration, training, and ongoing support.
- Documentation, version control, and audit trails for all data.

Expected Outcomes

- A complete CHA/CHIP process automated from data collection → analysis → narrative → report.
- Real-time, continuously updated data infrastructure supporting public health analysis.
- Reduction of months of manual work into weeks.
- Fully integrated QI/Performance Management documentation
- A branded public-facing website enabling transparent publication of community health data.

COST PROPOSAL (up to 5-year contract)

Implementation Cost: \$ _____

Annual Cost: \$ _____

Total Cost-Year 1: \$ _____

Total Cost-Year 2: \$ _____

Total Cost-Year 3: \$ _____

Total Cost-Year 4: \$ _____

Total Cost-Year 5: \$ _____

Any add-on options need to be listed separately and clearly specified with the cost.

SUBMITTED BY

Vendor Name: _____

Address: _____

Email: _____

Phone: _____

Contact Name: _____

Title: _____

Signature: _____ Date: _____

Date of qualification to do business in Wisconsin: _____